

POSITION DESCRIPTION

First Presbyterian Church, Fort Collins, 80524

Position Title: Director of Children's Ministry

Supported by: Senior Pastor and Center for Discipleship and Spiritual Formation

Summary

This position serves the church as it seeks to bless and make disciples of children, mindful of the call of Jesus to “let the children come to (him)”. The Director will support both the congregation as a whole and families in particular in creating homes as a primary source for discipleship and spiritual growth thereby fulfilling the vows made at each child’s baptism.

Responsibilities/Functions/Skills of the Director of Children's Ministry

- Sunday School and children's spiritual development
 - Provide a weekly Sunday School program for pre-K through 5th grade that is Christ and Bible centered where children learn about their faith through Scripture, prayer, music, crafts, drama and games
 - Equip and support a team of volunteers who serve as the primary relational agents of disciple making within the program
 - Coordinate and regularly lead the “Word for Young Disciples” in worship
 - Advise and assist the worship leaders in crafting child friendly worship
 - Implement an annual VBS program and be a resource in planning and implementing periodic multi-generational events
- Nursery – supervise the Early Childhood Coordinator
- Other
 - Create and equip a general Children's Ministry team
 - Ensure the provision of supplies for all aspects of the program
 - Oversee the Children's Ministry budget
 - Attend staff, program and center meetings as requested
 - Communicate via the bulletin, the Messenger (FPC's newsletter), the web site (jointly develop Children's Ministry presence with the Communications Coordinator), MyFPC (FPC's online intranet), and other means the vision, programs, etc., of Children's Ministry
 - Use and integrate technology in the ministry

Support provided by Senior Pastor and the Center for Discipleship and Spiritual Formation

We seek to support the person in this position in fellowship, relationship, and in a discipleship role so that he or she might be nurtured, edified, and strengthened in their walk of faith. We seek to provide a vocational setting in which his or her gifts are recognized and he or she might develop as a teacher, care-giver, administrator and director.

Qualifications and Skills

The successful candidate will have a mature and growing faith and professional experience working with children. He or she will have a strong commitment to help others connect with Jesus, grow in faith, serve others, and share the good news of the Gospel. Our hire will have a deep love of children and families in which they reside. He or she will have thorough understanding of child development, family culture and systems and the ability to work in teams across ministry areas. The successful candidate will have a strong sense of personal initiative and the capacity to organize effectively, manage conflicts, and solve problems. He or she will have outstanding communication skills; written and verbal as well as the technology skills to implement them in electronic formats.

Education and Experience

This position requires a bachelor's degree or higher from an accredited school with a major in Christian education, education, and/or child development preferred. Previous experience in children's ministry is required and it is preferred that the candidate be able to support his or her ministry with musical ability and/or drama skills.